

## **Referee Letter**

The following guidelines refer to the Referee letter:

1. Letter must be addressed to the Chairman of the MA/PhD Committee: Dr. Geraldine Seydoux
2. Letter must be on mentor's letterhead
3. Letter must be dated
4. Student's full name
5. Full Exact title of dissertation: MUST agree with the Title on dissertation title page
6. Letter (no more than 2 pages) MUST ADEQUATELY DOCUMENT THE STUDENT'S WORK.
7. Certification that the dissertation is a significant contribution to knowledge and worthy of publication in its present form or with appropriate modifications. (Not necessary for a master's essay).
8. Recommendation of acceptance of the dissertation in partial fulfillment of the requirements for the Ph.D. degree (or the appropriate degree).
9. Individual names and signature, and academic rank or title of each referee.
10. Indicate which referee is the faculty sponsor. (It is acceptable for both referees to be faculty sponsors).